

2023 Suffield on the Green: Craft Fair Application

Suffield Town Green, Main Street (Rte 75) Suffield, CT

Sponsored by the Suffield Knights of Columbus & Suffield Rotary Club

September 9th & 10th, 2023 – Saturday 10-5, Sunday 11-4

Application Deadline is August 1, 2023 (Late fees apply)*7

BOOTH LOCATION:

GREEN:

SPACE:

For internal use only.

BUSINESS NAME: _____

CONTACT INFORMATION:

NAME: _____

ADDRESS: _____
Street City State Zip Code

PHONE/E-MAIL: _____
Day Phone Evening Phone E-mail

1. Description of original, handmade craft:

2. Photographs: All crafters, please submit 2 nonreturnable photos showing (1) your craft and (1) display

3. CT Tax ID Number:

4. Registration fee (nonrefundable)*6

_____ \$95

_____ \$10 per electrical plug needed*4

_____ \$20 Late fee⁷ if received after 8/1/23

_____ - \$10 Early Bird Discount

(if received by 1/1/23)

5. Booth preference

1st choice:

2nd choice:

6. Mail completed package to:

Suffield on the Green

Craft Fair

PO Box 43

Suffield, CT 06078

For more information, visit: www.friendsofsuffield.org

Questions: SuffieldontheGreen@gmail.com

Please make checks payable to:

Suffield Friends, Inc.

NOTES:

1. Exhibitors will provide their own tents, tables, and chairs to fit in a 12'x12' space. Items left overnight are the responsibility of your organization.
2. Any Exhibitor departing prior to closing time will not be invited back.
3. It is the responsibility of the booth selling food/beverages to obtain a permit from the North Central District Health Department: 860-745-0383.
4. Electricity can only be run to certain locations. For each plug requested, an exterior-rated 100 ft extension cord is required and all cords need to be covered to prevent anyone from tripping over electrical cords.
5. The event occurs rain or shine, no refunds.
6. Returned checks will be charged a \$20.00 administrative fee + all bank charges.
7. Applications received after August 1, 2023 will be assessed a \$20.00 late fee.
8. You must pay a minimum of \$10 for any booth deemed for electricity even if you do not plan on using the electricity.
9. There is a \$20 cancellation fee for an accepted crafter that withdraws from the event after July 1st. No refund after event is full.

I do hereby attest that all items represented are handcrafted and have not been purchased for resale

SIGNATURE: _____

For Internal Use Only: Date Received:

Check #:

Amount: \$