



Suffield Rotary



Suffield Knights of Columbus

2027 Suffield on the Green Application

Sponsored by the Suffield Knights of Columbus & Suffield Rotary Club

September 11-12, 2027 • Saturday 10am-5pm • Sunday 11am-4pm

BOOTH LOCATION

Green: _____

Space: _____

For internal use only

What is Suffield on the Green? Suffield's largest community event — a wonderful opportunity to learn about the town's services and organizations, including scouting, churches, school groups, local businesses, clubs, and emergency services. Enjoy food from town organizations, live bands on the South Green, and bounce houses and children's entertainment on the North Green.

This application is for community groups and organizations — it is not for those applying for the Suffield on the Green Craft Fair.

Please review the maps at suffieldonthegreen.org to indicate your preferred booth location — we'll do our best to honor your request.

ORGANIZATION & CONTACT INFORMATION

Organization			
Contact Name			
Street Address		City	State
Day Phone	Evening Phone	E-mail	

BOOTH INFORMATION

A booth is not reserved until a complete application and payment is received.

Description	Qty	Unit Cost	Total Cost
Single Booth 12ft x 12ft space		\$65 received by 8/1 \$85 received after 8/1	\$
Double Booth 24ft w x 12ft d space		\$110 received by 8/1 \$130 received after 8/1	\$
Booth Fundraising non-profit organizations only		\$10 per organization, addtl.	\$
Electrical Plugs Required		\$10 per plug	\$
TOTAL			\$

Food (duplication of food and drink is not allowed): _____

Booth Selection — First choice: _____ Second choice: _____ Third choice: _____

Special Requests (will be honored if possible): _____

NOTES

- Organizations will provide their own tents, tables, and chairs to fit in a 12'x12' space. Items left overnight are the responsibility of your organization.
- No active selling (of any product) is allowed other than by pre-registered, non-profit organizations; however, items may be displayed, appointments scheduled, mailing lists formed, etc.
- It is the responsibility of the booth selling food/drink to obtain a permit from the North Central District Health Department: 860-745-0383.
- Electricity can only be run to certain locations. For each plug requested, an exterior-rated 100 ft extension cord is required, and all cords need to be covered to prevent tripping. A minimum of \$10 applies for any booth deemed to need electricity, even if unused.
- Carnival games require Suffield Police Department approval: 860-668-3870.
- Event occurs rain or shine, no refunds.
- Returned checks will be charged a \$20.00 administrative fee plus all bank charges.
- There is a \$20 cancellation fee for an accepted organization that withdraws from the event after July 1st. No refund after the event is full.
- No refunds the week prior to the event.

Please make checks payable to:

Suffield Friends, Inc.

Mail completed applications & payment to:

Suffield on the Green — PO Box 43, Suffield, CT 06078

For more information, visit suffieldonthegreen.org • Questions: suffieldonthegreen@gmail.com

For Internal Use Only — Date Received: _____ Check #: _____ Amount: \$ _____